

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
ADOPTED MINUTES

February 18, 2014, at 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 4:30 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board Members were present: Dawn Ovrom, Brenda Kracht, Maria Simon, Ledyard Hakes and Bruce Shepherd. Also present were Jeffrey Felix, Superintendent, Keith Butler and Richard Erhard, Assistant Superintendents, and Student Board Representative Keelin Shaughnessy.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 Approve the Agenda

#44

Agenda Item 4.4, Approve Out-of-State Travel, was pulled from the Consent Calendar. There also was a revision to Agenda Item 6.2, the Resolution on page 57, B4, Adopt the Resolution of the Governing Board of the Coronado Unified School District Ordering an Election, and Establishing Specifications of the Election Order.

Motion: Simon Second: Shepherd Vote: 5-0.

2.3 Student Recognition

Pat Donahue, Chairman of the Letters Committee, Tom Bauer, President of the Military Officer's Association of America (MOAA), presented the Award Winners of the MOAA Letters to the Troops Writing Contest. First Place was awarded to: Olivia Blore, Coronado Middle School; Katia Marusich, Village Elementary; Lila Marinics, Silver Strand Elementary; Elizabeth Roberts, Sacred Heart; and Lillian Grimes, Christ Church.

Second Place was awarded to: Caroline Massie, Coronado Middle School; Esther Nahmad, Village Elementary School; Hudson Marovich, Silver Strand Elementary School; Natalya Gomez, Sacred Heart; and Enya MacGabann, Christ Church.

2.4 Shareholder Report

- Patty Cowan, Executive Director of CSF, and Lauren Fernandez, Director of Development for CSF, addressed the Board on the upcoming Telethon which will be held on March 13th
- Andrea Webster updated the Board on the Open Campus Forum that SAFE hosted and their upcoming activities.
- Kevin Nicolls, Director of Coronado Pathways Charter School updated the Board on enrollment numbers of current Pathway students. There are 38 students now enrolled.

2.5 **Comments from Board Members**

Member Kracht reported that she and other Members attended the Laurels for Leaders Luncheon where the Board honored our Keelin Shaughnessy, our Student Board Representative. Member Kracht said the Board is extremely proud of Keelin. It was a great event and they are all proud to see her honored in such a way.

3.0 **COMMENTS FROM THE AUDIENCE**

Former teacher and Governing Board Member Bill Seager addressed the Board with very sad news reporting the death of community member Ben Cooper. Mr. Cooper taught the accelerated math classes at Coronado High School from 1960-1992. He was chairman of the mathematics curriculum and he was also a coach and organizer of the school's math team. He was a hard worker and really cared about his student. He will be sorely missed. Condolences went out to his family.

4.0 **APPROVAL OF CONSENT AGENDA**

#45

Motion: Hakes Second: Simon Vote: 5-0. Superintendent Felix thanked Toni Perri, Executive Producer from Surf's Up Studio, for his generous donation of technical equipment to the Coronado School of the Arts Digital Media Conservatory.

- 4.1 Approve the Special Meeting Minutes of January 7, 2014, and Regular Meeting Minutes of January 23
- 4.2 Accept Donation to the Coronado Unified School District
- 4.3 Approve/Ratify Purchase Orders
- 4.5 Approve Certificated Personnel Register
- 4.6 Approve Classified Personnel Register
- 4.7 Approve/Ratify Contracts for Services
- 4.8 Accept the Final Version of the Long Range Facilities Maintenance Management Plan
- 4.9 Award Bid to the Coronado Unified School District for E-Rate RFP #2014-01 "Website Hosting of a District Wide Learning Management System"
- 4.10 Adopt Resolution Regarding Elimination of Classified Positions: Print Shop Technician (1) District; Computer Technician (1) District; Campus Assistant (1) Coronado Middle; Corresponding Layoff of Classified Employees
- 4.11 Review, Accept, and Adopt the San Diego Taxpayers Association's Independent Citizens' Oversight Committee Best Practices and School Construction and Professional Services Procurement Best Practices as Operating Principals
- 4.12 Approve Resolution to Establish an Ongoing Relationship between Coronado Unified School District and the Coronado Historical Association Regarding Social Studies Curriculum for Third Grade Students

5 **REPORTS (See Agenda for Written Reports)**

5.1 **Learning and Instruction Department Report:** Title III Improvement and California Assessment of Student Performance and Progress Update

5.2 **Superintendent's Report to the Governing Board on the Fiscal Crisis Facing the District and the Decisions Necessary to Avoid a Financial Downfall**

This report provided information and understanding of the new school site budgeting method, lay off procedures, and the calendar of events necessary to achieve a final budget for the 2014-2015 fiscal year.

In addition, the report focused on a brief summary of the budgeting process for all government agencies and school districts in California and how that process will look in Coronado. Dr. Felix reported that no area of our District has been unaffected. Principals delivered to Superintendent Felix their share of the 5% reductions in expenses needed to fill the structural deficit.

The following individuals addressed the Board on this item: Joni Collins, John Bonnett, Maria O'Donnell, John Coolidge, and Laura Noonan.

Superintendent Felix reported that he plans to bring the same suggested proposed cuts that were in this report to the Governing Board on March 4, 2014, for action.

Member Ovrom asked to prioritize and identify from the sites the cuts that are due to efficiency and do not need to come back regardless of revenue, and then prioritize those cuts that they would like to come back.

5.3 Fiscal Crisis and Management Assistance Team (FCMAT) Final Report on Special Education

In July 2013, the Coronado Unified School District and the Fiscal Crisis Management Assistant Team (FCMAT) entered into an agreement to provide a review of the District's Special Education Programs and Services. Assistant Superintendent Richard Erhard gave an overview of the results of the FCMAT. Member Kracht was pleased to read that there was a recommendation in the FCMAT for internal controls. Member Ovrom wanted everyone to keep in mind that we do not balance the budget and make cuts on the backs of anybody else. Member Hakes would like to be reassured that these proposed cuts meet state requirements and that we have maintenance of effort. He is not sure that all these cuts will meet the standards. Member Shepherd said that he is very troubled with this report. He said it is the Board's job to make sure that we are efficient, if we are able to cut \$800,000 have we wasted this money? Member Shepherd said we hire administrators to make decisions and he is feeling adrift that we get a report that missed the mark. He would like to see a recommendation that we will meet the maintenance of efforts requirements. His confidence level has eroded after looking at these numbers and he needs a recommendation that is grounded and will meet legal requirements.

5.4 Business Services Department Report

The following dates were proposed and set for Budget Study Meetings: Thursday, March 6, Wednesday, April 9, and Thursday, May 22, 2014. These meetings will begin at 5:00 PM.

Action Item Pulled from Consent Calendar

4.4 **Out-of-State Travel.** This item was TABLED and will be brought back to the March 4, 2014, Regular Board Meeting

6.0 ACTION ITEMS

6.1 **Nominate 2014 California School Boards Association (CSBA) Delegate Assembly Representatives #46**

Motion: Hakes Second: Kracht Vote: 5-0, to nominate Dawn Ovrom as a Representative to the California School Boards Association Delegate Assembly.

6.2 **Adopt the Resolution of the Governing Board of the Coronado Unified School District Ordering an Election, and Establishing Specifications of the Election #47**

This Resolution calls for an election within the District for the purpose of approving school bonds, to request the San Diego County Registrar of Voters to conduct the elections on behalf of the District, and to authorize the preparation of election materials including ballot arguments and tax rate statement, to be included in the ballot pamphlet.

The following individuals addressed the Board: Jim Brown, Bob Spear, Annette Winn, George Powell, Buzz Fink, Nancy Manning, Sal Casamassima, Emily Bosworth, Chris Scheil, Mike O'Keefe, Patty Cowan, John Ovrom, Floyd Ross, and Kathleen Steinley.

Motion: Shepherd Second: Simon Vote: 5-0, adopted Resolution #14-02-03 with amendments.

7.0 PROPOSALS/FIRST READING

7.1 Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits (First Reading)

8.0 ORGANIZATIONAL BUSINESS

8.1 **Proposed List of Agenda Items for Future Board Meetings**

8.2 **Upcoming Governing Board Meetings**

- Regular Board Meeting, March 4, 2014, 4:30 PM at District Office Board Room
- Special Board Meeting, March 6, 2014, 5:00 PM, District Office, Budget Study Meeting
- Special Board Meeting, April 9, 2014, 5:00 PM, District Office, Budget Study Meeting
- Regular Board Meeting, April 17, 2014, 4:30 PM, District Office Board Room

9.0 ADJOURN

The meeting adjourned at 8:50 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education